*This form is required with any new grant request. Please fill in the information for your* ***last*** *award. It you didn’t apply last year, use the previous year.*

*Please click after the question and type in your answers.*

*Press TAB to move to next answer.*

**PROJECT PROGRESS REPORT**

All recipients of The Recompense Fund grants are required to complete this progress report form.

This is for your most recent (last) Regular or Emergency grant. It may not have been last year. Just the last grant.

**Date**:

**ORGANIZATION**

Name:

Address:

**YOUR CONTACT INFORMATION**

Name/Title:

Email address:      Telephone number:

**Project Title**

**Project Coordinator**

**Phone**

**Email**

**Grant Date**

**Grant Amount**

**Project Progress.** Complete, In Progress, Not yet Begun

**Anticipated Completion Date**

Estimate how many people have participated in or have been served by this project. (More or less or about what was expected.

Briefly explain what factors impacted this.

Describe one of the most important project results or outcomes that you identified in the original grant application.

Describe progress made towards this result and factors that impacted this.

Describe briefly how your project impacted Chebeague. If your grant was for Capacity Building, explain the impact on your organization. For example – what is better in your community or organization because of this project.

Please share one success story related to the project.

If you could do this project again, what would be different?

Are there leftover funds?

How could Recompense improve this process?

When complete, please email your report to: [recompensefund@gmail.com](mailto:recompensefund@gmail.com)